

***MINUTES OF
FACILITIES PLANNING AND IMPLEMENTATION COMMITTEE***

Tuesday, March 8, 2005 5:00 p.m.
Warren Green, 2nd Floor Conference Room
Hotel Street, Warrenton, Virginia

Present:

William G. Downey, Board of Supervisors
Richard Robison, Board of Supervisors
Anthony I. Hooper, Deputy County Administrator
Kevin Burke, Acting County Attorney
Bryan Tippie, Acting Director, Finance
Butch Farley, Director, General Services
Tom Boyer, Deputy Director, General Services
Wanda Mercer, Executive Assistant, General Services

Guests:

Gail Barb, Circuit Court
Keith Dickinson, Extension Office
Jonathan Lynn, Commonwealth's Attorney
Ron Mabry, Parks & Recreation Consultant
Larry Miller, Parks & Recreation
Jeff Parker, Judge
Barbara Severin, Library Board
Bill Weber, Citizen
Helen Zaleski, Circuit Court

Mr. William Downey called the meeting to order at 5:10 p.m. on Tuesday, March 8, 2005.

Minutes of February 8, 2005 Meeting

With minor typing corrections, the minutes were approved as published.

Project Review Update – Warren Green Closeout

The Certificate of Occupancy has been received. Final payment correspondence has been forwarded to Tren. Mr. Tony Hooper reported that the amount needed to close out the project will be less than originally thought.

Project Review – Courthouse / Adult Detention Center

Mr. Tom Boyer gave a brief project update. He clarified that phase dates have been extended, but the final completion date has not changed. Mr. Jonathan Lynn inquired about functional windows in the building. Mr. Boyer responded that no functional windows were planned for the building. It was decided that 2 operable windows would be installed on the 4th floor. Mr. Boyer stated that the window upgrade would consume at least half of the construction contingency.

Discussion was held regarding the safety of the North Courtroom window glass. Mr. Boyer will review alternatives including inside jam depth for future bullet-proofing options.

Project Review – John Barton Payne Building

The Library Board makes a formal application at the March 22, 2005 to the Town of Warrenton's Architectural Review Board. The construction budget has not been established. Project completion is anticipated in December 2005.

Parks and Recreation Projects

Monroe Park - The project is funded up to \$125,000. Plans for the Bunk House are due in May 2005. Discussion was held regarding the use of pressure treated materials due to shrinkage and galvanized connectors due to rusting. Oak flooring should be kiln-dried. Shelter rentals will generate revenues. In addition, Mr. Larry Miller indicated that park promotion plans should begin soon.

Central Sports Complex – Mr. Robison will meet with involved parties in two weeks. The County is responsible for roads and parking. There is currently grant money to install a temporary access road to the Parks & Recreation property behind the fairgrounds. The Sports Council is responsible for mass excavation.

Northern Sports Complex – Bids go out February 24, 2005, with closing on April 16, 2005. The force main has to be located before proceeding. Schools and residential homes are using the main.

Projects under Preliminary Development

A.J. Childs Building – Parking lot drainage repair and stairwell repair project costs will be approximately \$100,000. Funding needs to be established. Both projects should be completed during the summer. Hurd and Obenchain are working on surveys for the HVAC and Data Center including a space design survey for Information Technology.

Fleet Maintenance Roof – Mactec is performing the roof replacement design.

Warrenton Library HVAC – Mactec is performing the design.

Old Jail Museum – SHW won the award for the survey. SHW's scope of work included a mold specialist on staff to evaluate the buildings.

Next Meeting Date

The next meeting of the Facilities Planning and Implementation Committee will be Tuesday, April 12, 2005, at 5:00 p.m. Project walk-throughs will begin at 4:00 p.m.

With no further business the meeting adjourned at 5:30 p.m.